

Fair Manager, Guy McEndaffer
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Fair Administrative Assistant, Faith Blankenship
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315 Main Street | Sterling, CO 80751

970-522-0888 ext 222

2022 Ticket Takers & Usher Services

This page must accompany proposal.

Please initial each item that you have read and understood.

_____ The services provided will include taking tickets at the gate, ushering ticket holders to the seats noted on the ticket stub, assisting with handicapped seating and other duties that may be deemed necessary by the Fair Board – Event Seating Chairperson. This proposal will include the grandstand gates, cowboy drive thru gate, and the cowboy walk through gate.

_____ All persons will be 18 years of age or older.

_____ Each will provide a flashlight for their use, and will be prepared for wet weather and able to work with the public.

_____ Be there at allotted times prior to event (shown below in table).

_____ Stay until one half hour (30 minutes) after the end of the event.

_____ Proposer shall provide no fewer than the number of people noted (shown below in table).

_____ Proposer will appoint one member of the organization to perform continual supervision for group members and who will serve as liaison between workers performing services and County officials. Ticket takers and ushers will work in close cooperation with the Fair Board – Event Seating Chairperson. Supervisor, ticket takers and ushers will not be employees of Logan County.

_____ By **July 1**, the supervisor for the group will complete and provide a copy of the sign up sheet to the Fair Coordinator, Sign up Sheet and guidelines will be provided to Proposer upon acceptance of proposal.

_____ Upon a successful proposal, applicants will meet with the Fair Board – Event Seating Chairperson to clarify the details of the contract.

_____ If agreement is not fulfilled, payment will be withheld.

Event	Date of Event	# of Ticket Takers	# of Ushers	Time of Event	Time to be there
Bull Riding	Tuesday, Aug 2	16	4	7 p.m.	5:30 p.m.
Thursday Rodeo	Thursday, Aug 4	13	4	7 p.m.	5:30 p.m.
Friday Rodeo	Friday, Aug 5	13	4	7 p.m.	5:30 p.m.
Concert	Saturday, Aug 6	4 – Walk Thru Gate	0	6 p.m.	5:30 p.m.
Concert	Saturday, Aug 6	12	6	8 p.m.	6:30 p.m.
Demo Derby	Sunday, Aug 7	2 – Walk Thru Gate	0	3 p.m.	2:30 p.m.
Demo Derby	Sunday, Aug 7	16	6	5:30 p.m.	4 p.m.

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	Bull Riding Aug 2 @ 5:30 p.m.	Thursday Rodeo Aug 4 @ 5:30 p.m.	Friday Rodeo Aug 5 @ 5:30 p.m.	Concert Aug 6 @ 6:30 p.m.	Demo Derby Aug 7 @ 4 p.m.
	20 People	17 People	17 People	22 People	22 People
Main Gate					
Main Gate					
Main Gate					
Main Gate					
Main Gate					
Main Gate					
Main Gate					
Main Gate					
Usher					
Usher					
Usher					
Usher					
Usher					
Usher					
Usher					
Walk Thru Gate				**	*
Walk Thru Gate				**	*
Rodeo Gate					
Rodeo Gate					
Rodeo Gate					
Rodeo Gate					
Rodeo Gate					
GS Inner South					
GS Inner South					
GS Inner South					
GS Inner South					
TOTAL	20	17	17	24	22

*Need 2 people at Walk Thru Gate at 3 p.m.

**Need 2 people at Walk Thru Gate at 5:30 p.m.

Submit your proposal to the Logan County Fair Board by **5 p.m. on April 8, 2022**. All proposals should be submitted in a sealed envelope and marked with "Ticket Takers & Usher Service". The Fair Board will be opening the Proposals on **April 14**, at the Fair Board meeting. Notification will be **April 19**, after the Commissioners have approved the proposal. Supporting paperwork should include name of organization, address, supervising agent, telephone number and proposed amount, and if required proof of insurance.

The Board of Commissioners reserve the right to reject any or all bids and to accept the proposal deemed to be in the best interest of Logan County.

This proposal is submitted to the Commissioners of Logan County for the bid of \$ _____

Name of Organization

Supervising Agent

Phone Number at Fair Time (cell phone)

Address

Phone Number