

Fair Manager, Guy McEndaffer
MandMFarms@aol.com



Fair Administrative Assistant, Faith Blankenship
BlankenshipF@logancountyco.gov

315 Main Street | Sterling, CO 80751

970-522-0888 ext 222

2022 Ticket Sales – Box Office

Box Office staff will be selling event tickets and providing information to the public. This position requires 4 people (16 years of age or older) minimum per shift during busiest sale times (including one adult if students will be performing job duties). Each shift should show up 15 minutes prior to the start of their shift.

Dates and Times:

Monday, August 1	11 a.m - 2:30 p.m. 2 Student, 1 Adult	2:30 p.m - 6:00 2 Student, 1 Adult	N/A	N/A
Tuesday, August 2	11 a.m. - 2:15 p.m. 3 Student, 1 Adult	2:15 p.m. - 5:30 p.m. 3 Student, 1 Adult	5:30 p.m. - 9:15 p.m. 3 Student, 1 Adult	N/A
Wednesday, August 3	11 a.m. - 2:15 p.m. 3 Student, 1 Adult	2:15 p.m. - 5:30 p.m. 3 Student, 1 Adult	5:30 p.m. - 9:15 p.m. 3 Student, 1 Adult	N/A
Thursday, August 4	11 a.m. - 2 p.m. 3 Student, 1 Adult	2 p.m. - 5 p.m. 3 Student, 1 Adult	5 p.m. - 8 p.m. 3 Student, 1 Adult	8 p.m. - 10: 15 p.m. 2 Student, 1 Adult
Friday, August 5	11 a.m. - 2 p.m. 3 Student, 1 Adult	2 p.m. - 5 p.m. 3 Student, 1 Adult	5 p.m. - 8 p.m. 3 Student, 1 Adult	8 p.m. - 10: 15 p.m. 2 Student, 1 Adult
Saturday, August 6	11 a.m. - 2:45 p.m. 3 Student, 1 Adult	2:45 p.m - 6:30 p.m 3 Student, 1 Adult	6:30 p.m. - 11 p.m. 3 Student, 1 Adult	N/A
Sunday, August 7	12 p.m. - 3:15 p.m 2 Student, 1 Adult	3:15 p.m. - 6:30 p.m. 3 Student, 1 Adult	N/A	N/A

This job will require prior training that will be done in July at a time to be arranged with the awarded organization

By **July 1**, the supervisor for the group will complete and provide a copy of the sign-up sheet to the Fair Coordinator. Sign-up sheet and guidelines will be provided to the Proposer upon acceptance of proposal. - Must wear organizational polo or tee shirts.

Specification will be met or payment will be withheld.

Submit your proposal to the Logan County Fair Board **by 5 p.m. on April 8, 2022**. All proposals should be submitted in a sealed envelope and marked with "Ticket Sales – Box Office". The Fair Board will be opening the Proposals on **April 14**, at the Fair Board meeting. Notification will be **April 19**, after the Commissioners have approved the proposal. Supporting paperwork should include name of organization, address, supervising agent, telephone number and proposed amount, and if required proof of insurance.

The Board of Commissioners reserve the right to reject any or all bids and to accept the proposal deemed to be in the best interest of Logan County.

This proposal is submitted to the Commissioners of Logan County for the bid of \$ _____

Name of Organization

Supervising Agent

Phone Number at Fair Time (cell phone)

Address

Phone Number

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Please sign up the appropriate number of Adults and Students per each shift.

	Shift 1	Shift 2	Shift 3	Shift 4
Monday, August 1	11 a.m. - 2:30 p.m.	2:30 p.m. - 6:00	N/A	N/A
Adult 1				
Student 1				
Student 2				
Tuesday, August 2	11 a.m. - 2:15 p.m.	2:15 p.m. - 5:30 p.m.	5:30 p.m. - 9:15 p.m.	N/A
Adult 1				
Student 1				
Student 2				
Student 3				
Wednesday, August 3	11 a.m. - 2:15 p.m.	2:15 p.m. - 5:30 p.m.	5:30 p.m. - 9:15 p.m.	N/A
Adult 1				
Student 1				
Student 2				
Student 3				
Thursday, August 4	11 a.m. - 2 p.m	2 p.m. - 5 p.m.	5 p.m. - 8 p.m.	8 p.m. - 10: 15 p.m.
Adult 1				
Student 1				
Student 2				
Student 3				
Friday, August 5	11 a.m. - 2 p.m	2 p.m. - 5 p.m.	5 p.m. - 8 p.m.	8 p.m. - 10: 15 p.m.
Adult 1				
Student 1				
Student 2				
Student 3				
Saturday, August 6	11 a.m. - 2:45 p.m.	2:45 p.m - 6:30 p.m	6:30 p.m. - 11 p.m.	N/A
Adult 1				
Student 1				
Student 2				
Student 3				
Sunday, August 7	12 p.m. - 3:15 p.m	3:15 p.m. - 6:30 p.m.	N/A	N/A
Adult 1				
Student 1				
Student 2				
Student 3				